



# GREATER NEWARK CONSERVANCY

## PLOT IT FRESH

To rent a 4 x 8 plot in at one of our locations throughout the city, complete this application bring it, along with a copy of a photo ID (with corresponding address), and payment to: Greater Newark Conservancy, 32 Prince St., Newark, NJ 07103.

All sign ups **MUST** be done in person at the office. Registration for the 2017 growing season is 1/2/17 through 2/28/17.

**NOTE:** Raised beds will be assigned on a **FIRST COME, FIRST SERVED** basis!

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Farm/Garden Requested: Hawthorne Ave. \_\_\_\_\_ Other, please specify: \_\_\_\_\_

Renewal \_\_\_\_\_ First Year \_\_\_\_\_

**\*\*Fee is \$10.00/year, plus \$5 tool fee**

Payment Type: Cash \_\_\_\_\_ Check \_\_\_\_\_ Credit Card \_\_\_\_\_ Make checks payable to: Greater Newark Conservancy

The Plot It Fresh renter listed above certifies that he/she has received and read the accompanying Rules and Regulations of Greater Newark Conservancy and agrees to comply with all rules governing the facilities. The renter agrees to accept full responsibility for any damage or loss of property incurred during use and will ensure that the area is maintained in a clean, safe and orderly condition. Should Greater Newark Conservancy have to clean up, repair or restore the plot or surrounding area, fees may be charged to the renter to whom the permit has been issued for the remediation and clean up. Greater Newark Conservancy will not assume responsibility for any personal property that is brought onto the farm that is lost, stolen or damaged.

The renter agrees to indemnify and hold harmless the Greater Newark Conservancy and its officers, agents, employees, volunteers or other representatives from any and all liability, claims, costs, professional fees or other expenses or liabilities arising out of the use of the community garden or farm including but not limited to the buildings, structures, parking lots and grounds owned by Greater Newark Conservancy.

I understand that this Hold Harmless Agreement also requires that the Greater Newark Conservancy is indemnified from any losses or damages resulting from the acts or omissions from any guest, participant, visitor or other person at the community garden/farm/event herein referred to. I agree to abide by the conditions set forth for the Plot It Fresh Program:

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR OFFICE USE ONLY: GARDEN LOCATION:** \_\_\_\_\_

**DATE RECEIVED:** \_\_\_\_\_ **PROCESSED BY:** \_\_\_\_\_ **CHECK #:** \_\_\_\_\_

**PLOT NUMBER ASSIGNED:** \_\_\_\_\_ **SECOND PLOT (returning renters only):** \_\_\_\_\_

\_\_\_\_\_ **COPY OF PHOTO IDENTIFICATION WITH CORRESPONDING ADDRESS ATTACHED.**

# RULES AND REGULATIONS OF GREATER NEWARK CONSERVANCY'S PLOT IT FRESH PROGRAM

Greater Newark Conservancy Agrees To: Prepare the garden plot for planting, identify all plots by number, make water accessible to farmers, and refund rental fee if requested in writing prior to May 15(excluding \$5 cancellation fee).

## The Renter Understands That:

### Plot Assignment & Registration:

1. Applicants must be 18 years of age or older.
2. Priority will be given to prior year renters.
3. Newark residents will have next priority.
4. One plot per **household** for new gardeners, up to two plots for returning gardeners (upon request).
6. Renters will be wait-listed on a first-come, first-served basis depending upon the above listed qualifications (additional plots will be available after May 15<sup>th</sup> if available).
7. No refunds after May 15 (a \$5.00 cancellation fee will be accessed in refunds prior to May 1).
8. Fee must be paid at time of registration application. Cost is \$10.00 per plot per year, plus \$5 tool fee.
9. Farm plots are assigned to one person/household only and are not transferable. The responsibility for payment of fees, cleanup and other duties at the site will be the responsibility of the individual whose name is assigned to the plot.

### Plot Maintenance/Use Requirements:

1. Renter agrees to plant by May 15 and throughout the season.
2. Renter will notify Greater Newark Conservancy in advance if they must abandon their plot.
3. Renter will keep their garden weeds to a minimum.
4. The renter shall place weeds and dead plants into the compost bin or designated area provided. Do not leave them in pathways.
5. Pathways must remain clear. Renter shall not plant or place containers, or store supplies outside their plot or in the pathways.
6. All trash must be placed in appropriate receptacles.
7. Renter will maintain their garden within the borders of their plot.
8. Plantings must not shade other renter's plots.
9. Renter will not use herbicides or pesticides and will only use approved certified organic fertilizers in a way as not to affect other plots.
10. Renter will keep insects, pests, and diseases under control using only approved certified organic pesticides and so as not to affect other plots.
11. Do not spray paint or otherwise mark raised beds, tools, or other Conservancy property.
12. Pets are not allowed, except for service dogs.
13. Children must be actively supervised.
14. The farm plots will only be accessible during posted hours.
15. No parking is allowed on the site.
16. No smoking permitted on the premises or within 25 feet of the entrance.
17. Alcoholic beverages are not permitted. Any person under the influence of alcohol or illegal substances will be asked to leave the site.
18. Renter must have their plots cleaned and cleared by October 31.
19. Renters will be warned to maintain their garden and given 10 days to correct the situation or the plot will be re-assigned or tilled.
20. Plots must be tended by May 15<sup>th</sup>. You are responsible for your plot for the entire season. Keep it free of weeds and harvested through the end of the season.
21. Please respect your fellow gardeners. Do not take from, or harvest from, anyone else's plot without their permission.
22. No one is to enter the other farm areas being grown by the Greater Newark Conservancy unless approved by the Greater Newark Conservancy staff.
23. For pest control, plots must be harvested on an ongoing basis. If necessary, produce will be harvested and donated to a local food bank.

### Additional Rules and Regulations:

1. The renter agrees to comply with all federal, state, and local laws and regulations.
2. The renter agrees to assume all liability and to indemnify and compensate Greater Newark Conservancy for any injury or damage to person or property including Greater Newark Conservancy property or employees occasioned by or arising in connection with the use of the premises by the renter. The renter further agrees to defend, indemnify and hold harmless the Greater Newark Conservancy against all actions, claims, damages or demands which may be brought or made either against the Greater Newark Conservancy's interest in the premises by reason of anything done by the renter, in the exercise or purported exercise of the rights and privileges herein granted. The Greater Newark Conservancy may terminate a renter's use of Greater Newark Conservancy property under this agreement immediately upon violation of any of the terms of this agreement or the rules adopted in connection with the use of the plots.
3. **GREATER NEWARK CONSERVANCY ASSUMES NO LIABILITY FOR ACCIDENTS OR INJURY TO PARTICIPANTS OR OTHERS EITHER ON OR ADJACENT TO GREATER NEWARK CONSERVANCY PROPERTY. NEITHER DOES GREATER NEWARK CONSERVANCY ASSUME RESPONSIBILITY FOR ACTS OF VANDALISM OR LOSS OF CROPS OR PROPERTY DUE TO THEFT.**